

King George County Electoral Board

Meeting Minutes

Horace A. Revercomb Building, Board Room
April 16, 2025

I. Call to order

Phyllis Cook called to order the regular meeting of the King George County Electoral Board at 10:00a on April 16, 2025, for the purpose of reviewing the departmental cyber security plan.

II. Board members present

Phyllis Cook, Chairman; Jay Faison, Vice-Chairman; Rick Crookshank, Secretary. Also participating at the meeting was Lorrie Gump, General Registrar; Chris Dines, Director of Information Technology; Karen Cole, CEO of Assura, Inc. (via videoconference); Gloria Cline-Thomas, Engagement Manager from Assura, Inc. (via videoconference); and Dulani Bligen, Virtual Information Security Officer from Assura, Inc. (via videoconference).

III. Public Comment

None

IV. Board Members' Comments

None

VII. New business

- a) Jay Faison moved for the Board to go into Closed Session under the Virginia Freedom of Information Act, VA Code § 2.2-3711-34, § 24.2-625.1, and § 24.2-410.2 for the discussion and consideration by the Electoral Board regarding confidential voting security matters, to review and discuss required protocols and related matters for maintaining the security of the voter registration system and the supporting technologies, and specifically to review the Local Election Security Standards (LESS) Plan and to invite Lorrie Gump, Chris Dines, and Karen Cole, Gloria Cline-Thomas, and Dulani Bligen. Seconded by Rick Crookshank. Passed by unanimous voice vote of all Board members.
- b) Jay Faison moved for the Board to return to Open Session certifying that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as

were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body. Seconded by Rick Crookshank. Approved and certified by an individual voice vote by each board member.

c) Actions from the Closed Meeting

- i) Rick Crookshank moved to acknowledge remediation requirements and to certify the LESS plan (also called “Cyber Security Plan”) for submission to the State Board of elections by the due date. Seconded by Jay Faison. Passed by unanimous vote of all Board members.

V. Approvals of minutes of February 5, 2025 meeting

The minutes from the February 5, 2025, meeting were read. Phyllis Cook moved that the minutes be approved with the correcting of the word “electing” to “appointing”. Jay Faison seconded. Passed by unanimous voice vote of all Board members.

VIII. Other Business

Time was given to discuss the purpose and needed actions for the next meeting on June 16, 2025. Prior to that meeting, each Board member will need to review the departmental security plan.

IX. Adjournment

Jay Faison moved to adjourn the meeting. Motion seconded by Phyllis Cook. Meeting adjourned at 11:25a. Passed by unanimous voice vote of all Board members.

Minutes submitted by: Rick Crookshank

Minutes approved: June 16, 2025