

King George County Electoral Board Meeting Minutes

King George Elementary School Gymnasium
June 16th, 2025

I. Call to order

Phyllis Cook called to order a meeting of the King George County Electoral Board at 3:28 pm on June 16th, 2025, to accomplish an annual Registrar performance review and to review additional candidates as Officers of Election.

II. Board members present

Phyllis Cook, Chairman; Jay Faison, Vice-Chairman; Rick Crookshank, Secretary.

I. Public Comment

None

II. Board Members' Comments

None

III. New business

1. Jay Faison moved for the Board to go into Closed Session under the Virginia Freedom of Information Act, VA Code § 2.2-3711-A.1. For discussion and consideration of the performance of a public officer, specifically, for evaluation of the General Registrar for the year ending June 30, 2025, as required by VA Code § 24.2-109.1, and to review additional candidates as Officers of Election per VA Code § 24.2-115, specifically newly-trained candidates, and invite General Registrar, Lorrie Gump, into portions of the closed meeting. Seconded by Phyllis Cook. Passed by unanimous voice vote of all Board members.
2. Jay Faison moved for the Board to return to Open Session certifying that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the public body. Second, by Phyllis Cook. Approved and certified by an individual voice vote by each Board member.
3. Actions from the Closed Meeting
 - i) Rick Crookshank moved to retain a copy of the performance evaluation for the board's records and direct a summary of the review to be submitted to the State

Board of Elections by August 1. Jay Faison seconded. Passed by unanimous voice vote of all Board members.

- ii) Phyllis Cook moved to accept and appoint 3 additional Officers for the Election for a term of one year. Jay Faison seconded. Passed by unanimous voice vote of all Board members.

IV. Other Business

4. Jay Faison moved to approve the Departmental Security (Voting System) plan. Seconded by Phyllis Cook. Passed by unanimous voice vote of all Board members.

5. Time was given to discuss the needs for expanded office space and storage space.

V. Approval of minutes of April 16, 2025 meeting

The minutes from the April 16, 2025, meeting were read. Rick Crookshank moved that the minutes be approved with any necessary clerical corrections. Phyllis Cook seconded. Passed by unanimous voice vote of all Board members.

VI. Adjournment

Motion to adjourn at 4:41 pm by Jay Faison, seconded by Phyllis Cook. Passed by unanimous vote.

Minutes submitted by: Rick Crookshank

Minutes approved: August 18, 2025