

KING GEORGE VIRGINIA





Budget Work Session

FY 2024-2025

January 31, 2024

Agenda

- Revenue and Expenditures Current Year
- Budget Process – Operating and CIP
- Budget Challenges
- New Position Requests
- Employee Compensation: Salary Survey and COLA/Merit Increases
- Outside Agencies: Mandated and non-mandated
- Financial Policy
- Next Steps

ADOPTED FY 2023-2024 REVENUES

REVENUE SOURCE	ADOPTED FY 22-23	ADOPTED FY 23-24
General Property Taxes	\$39,489,798	\$41,743,937
Other Local Taxes	\$10,645,272	\$11,797,000
Licenses, Permits, Fees	\$9,089,828	\$8,892,284
Other Local Revenue	\$3,239,549	\$3,569,894
State	\$41,216,309	\$42,743,304
Federal	\$4,646,718	\$4,733,461
Non-Revenue Receipts	\$30,465	\$1,903,974
Total Revenues	\$108,357,939	\$115,383,854

ADOPTED REVENUES FY 23-24

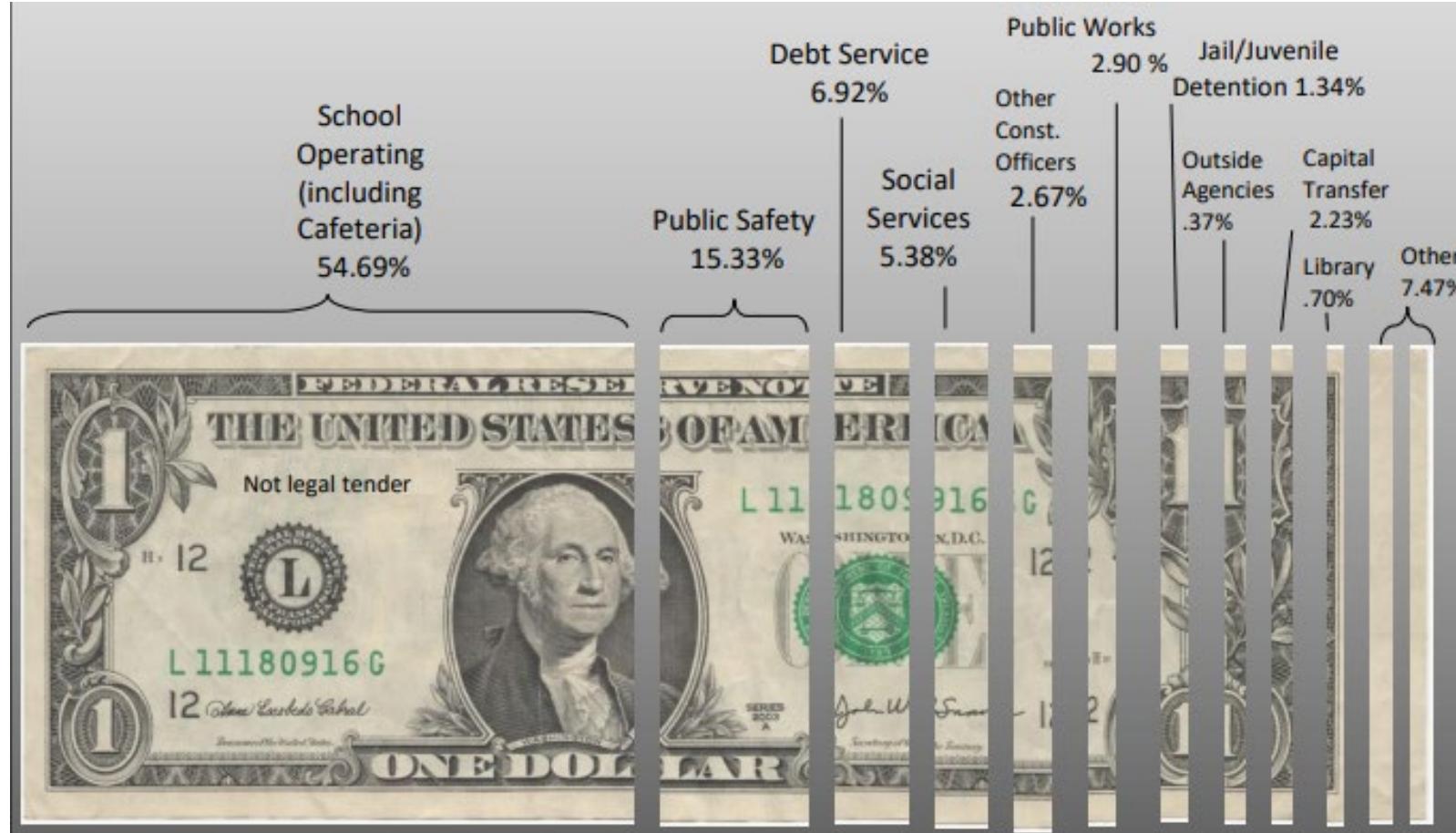


ADOPTED EXPENDITURES 2023-2024



EXPENDITURE	ADOPTED FY 22-23	ADOPTED FY 23-24
School Operating Fund (with Fed. Grants and Cafeteria)	\$58,247,203	\$62,990,934
Public Safety	\$16,170,733	\$17,692,917
Debt Service Fund	\$7,303,520	\$7,979,285
Department of Social Services	\$6,590,562	\$6,213,133
General Government	\$6,073,778	\$6,983,893
Constitutional Officers	\$2,938,635	\$3,078,741
Public Works	\$3,134,033	\$3,346,260
Capital Improvement Projects	\$4,177,480	\$2,568,863
Institutions	\$1,222,626	\$1,546,278
Parks and Recreation	\$1,331,012	\$1,686,597
Smoot Library	\$733,690	\$809,108
Health Department	\$317,667	\$333,550
Tourism Fund	\$117,000	\$154,295
Total Revenues	\$108,357,939	\$115,383,854

ADOPTED EXPENDITURES FY 23-24



\$115,383,854

*Other includes Board of Supervisors, County Administration, County Attorney, Human Resources, Information Technology, Parks and Recreation, Tourism, Community Development, Economic Development and Contingency.

OPERATING BUDGET PROCESS



DEC.	County Administrator Requested Departments/Agencies to Prepare Budgets
JAN.	Departments/Agencies Submitted Budgets
JAN	Budget Staff Review Submittals and met with Departments/Agencies
JAN 31ST	First Budget Work Session
FEB- MAR	Board of Supervisors (BOS) & Citizen Advisory Committee Hold Budget Work Sessions
APRIL 2 nd	Proposed Budget Presentation and Advertise for the Budget Public Hearing
APRIL 16 TH	BOS Conducts Budget Public Hearing
MAY 7 TH	BOS Adopts Budget and Appropriates Funds

CIP BUDGET PROCESS

DEC.	County Administrator Requested Departments/Agencies to Prepare Budgets
JAN.	Departments/Agencies Submitted Budgets
JAN	Budget Staff Review Submittals and met with Departments/Agencies
FEB 12 TH	Planning Commission Reviews the CIP and sets Public Hearing
MAR 12 th	Planning Commission hold CIP Public Hearing Budget Work Sessions
APRIL 9 th	Planning Commission Ranks Projects and Provides to the BOS
APRIL	BOS Conducts CIP Work Sessions
MAY	BOS Approves CIP and Appropriates Funds

BUDGET CHALLENGES

- Uncertainty over the Commonwealth of Virginia budget
- Increase need for capital projects with debt payments greater than landfill revenue.
- Maintaining experienced staff due to compensation and competition with surrounding counties and Federal Government.
- Inflation, supply-chain and growing demand for goods and services.
- Increases for regional jail operating and debt services.
- VRS – increase to Defined Benefit Rate and new process for Hybrid Defined Contribution Rate.
- Unknown health care costs, both for staff and the retiree health care plan. Rates normally received in March.
- Unknown insurance amounts for real property, vehicles and worker's compensation. Currently working on renewal.
- County growth – Need for New Positions
- Schools

NEW POSITION REQUESTS

Department	Position Requested	Annual Salary	Benefits	Total Salary + Benefits
Sheriff	Deputy Sheriff I	\$ 50,645.00	\$ 27,070.00	\$ 77,715.00
Sheriff	Deputy Sheriff I	\$ 50,545.00	\$ 27,070.00	\$ 77,615.00
Sheriff	Court Bailiff	\$ 48,545.00	\$ 26,557.00	\$ 75,102.00
Sheriff	Court Bailiff	\$ 48,545.00	\$ 26,557.00	\$ 75,102.00
Sheriff	Convert PT to FT Admin Asst	\$ 34,231.00	\$ 23,339.00	\$ 57,570.00
Sheriff	Mid-year Convert PT to FT IT Specialist	\$ 19,760.00	\$ 12,391.00	\$ 32,151.00
Sheriff - E911	Communication Officer	\$ 44,046.00	\$ 25,937.00	\$ 69,983.00
Sheriff - E911	Communication Officer	\$ 44,046.00	\$ 25,937.00	\$ 69,983.00
Community Development	Jr. Planner/Code Enforcement	\$ 45,000.00	\$ 27,162.00	\$ 72,162.00
EMS	FF/EMT Step 3 Midyear	\$ 27,079.00	\$ 21,910.00	\$ 48,989.00
EMS	FF/EMT Step 3 Midyear	\$ 27,079.00	\$ 21,910.00	\$ 48,989.00
EMS	FF/EMT Step 3 Midyear	\$ 27,079.00	\$ 21,910.00	\$ 48,989.00
EMS	Assistant Training Officer	\$ 78,910.00	\$ 35,733.00	\$ 114,643.00
EMS	Deputy Fire Marshall	\$ 78,910.00	\$ 35,733.00	\$ 114,643.00
Engineering	Engineer	\$ 85,000.00	\$ 36,319.00	\$ 121,319.00
Finance	Finance Manager	\$ 75,000.00	\$ 33,842.00	\$ 108,842.00
General Properties	Custodian - New Courthouse	\$ 34,000.00	\$ 23,925.00	\$ 57,925.00
IT	Network Specialist	\$ 56,160.00	\$ 29,030.00	\$ 85,190.00
Parks & Rec	Move Events Coordinator to GF	\$ 22,000.00	\$ 1,683.00	\$ 23,683.00
Registrar	Deputy Registrar - Convert PT to FT	\$ 42,000.00	\$ 24,144.00	\$ 66,144.00
Social Services	Benefit Program Specialist	\$ 60,000.00	\$ 30,010.00	\$ 90,010.00
Tourism	Tourism Coordinator - Convert 2 PT to FT		\$ 13,524.00	\$ 13,524.00
Total All Requests				\$ 1,550,273.00

EMPLOYEE COMPENSATION

- Salary Survey Conducted During Calendar Year 2023 – Presentation at a Future Work Session.
- COLA/Merit Increases for Staff – Direction requested. 5% increase would equal \$412,392.
- Public Safety salaries increase totals \$296,081 or 3.5%.

OUTSIDE AGENCY REQUESTS

- The County is mandated to support several agencies each year.
- Numerous other agencies request support from the County.
- The County also makes contributions to the Rappahannock Regional Jail and the Rappahannock Juvenile Center based on the number of inmates/juveniles in custody throughout the year.

OUTSIDE AGENCY REQUESTS

Description	Adopted FY 23/24	FY24/25 Budget Request	County Adm/BOS ADJUST	FY25 Budget	FY 24 vs 25
Outside Agencies					
American Red Cross of Rappahannock VA	\$ -	\$ 3,333	-	\$ 3,333.00	\$ 3,333
disAbility Resource Center	\$ 9,716	\$ 9,918	-	\$ 9,918.00	\$ 202
Empowerhouse - Domestic Violence Ed & Supports	\$ 6,000	\$ 6,000	-	\$ 6,000.00	\$ -
Fredericksburg Regional Food Bank	\$ 10,000	\$ 17,245	-	\$ 17,245.00	\$ 7,245
Germanna Community College	\$ -	\$ 35,000	-	\$ 35,000.00	\$ 35,000
G	\$ -	\$ 2,880	-	\$ 2,880.00	\$ 2,880
Lloyd F Moss Free Clinic	\$ 5,610	\$ 6,732	-	\$ 6,732.00	\$ 1,122
Mental Health America of Fredericksburg	\$ -	\$ 14,674	-	\$ 14,674.00	\$ 14,674
Micah Ecumenical Ministries	\$ -	\$ 6,500	-	\$ 6,500.00	\$ 6,500
Northern Virginia 4-H Education Center	\$ -	\$ -	-	\$ -	\$ -
Rappahannock Council Against Sexual Assault	\$ -	\$ 400	-	\$ 400.00	\$ 400
Rappahannock Refuge dba Loisann's House	\$ -	\$ 5,000	-	\$ 5,000.00	\$ 5,000
Thurman Brisben Homeless Shelter	\$ 35,396	\$ 35,396	-	\$ 35,396.00	\$ -
Va Community Food Connections- VA Fresh Match	\$ -	\$ 5,000	-	\$ 5,000.00	\$ 5,000
FAILSAFE-ERA	\$ -	\$ 6,275	-	\$ 6,275.00	\$ 6,275
Fredericksburg SPCA	\$ -	\$ 15,000	-	\$ 15,000.00	\$ 15,000
Bay Consortium Workforce Development Board	\$ -	\$ 6,964	-	\$ 6,964.00	\$ 6,964
Legal Aid Works	\$ -	\$ 4,403	-	\$ 4,403.00	\$ 4,403
Department of Forestry	\$ 6,393	\$ 6,393	-	\$ 6,393.00	\$ -
Fredericksburg Regional Alliance	\$ 26,229	\$ 26,229	-	\$ 26,229.00	\$ -
Safe Harbor	\$ 6,500	\$ 6,700	-	\$ 6,700.00	\$ 200
George Washington Regional Comm	\$ 25,454	\$ 25,460	-	\$ 25,460.00	\$ 6
Rapp Area Agency on Aging (RAAA)	\$ 19,509	\$ 19,509	-	\$ 19,509.00	\$ -
Rapp Area Comm Service Brd (RACSB)	\$ 166,173	\$ 176,214	-	\$ 176,214.00	\$ 10,041
Rapp River Basin Commission	\$ 1,000	\$ 1,000	-	\$ 1,000.00	\$ -
Rappahannock Area CASA-Court Appointed Special Advocate	\$ 4,500	\$ 4,500	-	\$ 4,500.00	\$ -
Rappahannock Area Office on Youth	\$ 31,529	\$ 33,395	-	\$ 33,395.00	\$ 1,866
Rappahannock Community College	\$ 6,066	\$ 6,249	-	\$ 6,249.00	\$ 183
Rappahannock Emergency Medical Service Council	\$ 7,457	\$ 7,457	-	\$ 7,457.00	\$ -
Tri-County Soil/Water Conserv District	\$ 55,000	\$ 55,000	-	\$ 55,000.00	\$ -
	\$ 422,532	\$ 548,826	\$ -	\$ 548,826	\$ 126,294
Bold means non-discretionary					

Regional Jail, Juvenile Center and Health Depart.

- Juvenile Center is the Proposed Budget and will be voted on February 12, 2024, and the Jail Board on February 22, 2024.

Description	Approved FY 22/23	Approved FY 23/24	FY2024/25 Budget Request	County Admin ADJUS T	CA Proposed Budget	BOS ADJUST	2025Budge t	FY 24 vs 25	% diff
County/City Operated Institutions									
Rappahannock Juvenile Detention Center	\$ 351,457	\$ 603,787	\$ 488,198	-	\$ 488,198	\$	-	\$ 488,198	\$ (115,589)
Rappahannock Regional Jail	\$ 871,169	\$ 942,491	\$ 1,056,421	-	\$ 1,056,421	\$	-	\$ 1,056,421	\$ 113,930
	<u>\$1,222,626</u>	<u>\$1,546,278</u>	<u>\$1,544,619</u>	-	<u>\$1,544,619</u>	\$	-	<u>\$1,544,619</u>	\$ (1,659)
Rappahannock Area Health District	\$ 317,667	\$ 333,550	\$ 343,557	-	\$ 343,557	\$	-	\$ 343,557	\$ 10,007
									3%

County Financial Policy – Major Highlights

- The Current Financial Policy was adopted on March 6, 2012.
- Minimum Unassigned Fund Balance should be equal to 15% of the budget.
- Unassigned Fund Balance can be used to fund projects throughout the year.
- Revenue Stabilization Fund is maintained at 3% of budget and can be used in any year to balance the budget. It must be paid back the following year.
- Includes Debt policy and how to fund Capital Projects.

BUDGET DISCUSSION – NEXT STEPS

- Davenport to attend future work session (debt, financial position, bond rating, public/private)
- Discussion with departments with highest budget impacts: Schools, Sheriff, EMS, Social Services)
- Schedule departments for line-item budget reviews
- Expenditures
- Revenues
- CIP



QUESTIONS