

# King George CPMT Minutes

**December 19, 2024**

**Present:**

1. Jonathan Franklin
2. Nathan Cass (Alternate)
3. Kate Howard
4. Danielle Hicks
5. Jacque Kobuchi
6. Robin Thompson
- 7.
- 8.

**Absent:**

1. Dalyn Pettit
2. Lavita Cobb
3. David Sullins
4. Debra Sulser
- 5.
- 6.
- 7.
- 8.

The meeting was called to order and a Quorum was established.

Minutes for the November 21, 2024, meeting was on a motion by Kate and properly seconded by Danielle, with none opposed, the minutes were approved.

On a motion by Kate and properly seconded by Danielle, with none opposed, the financial report was accepted as presented.

Old Business: The Local CSA Resource Survey was assigned to Jonathan Franklin to complete and forward on to the Office of Children's Services (OCS).

New Business: Robin presented the newly updated items in the Office of Children's Service (OCS) Policy Manual for the Children's Services Act (CSA). Robin then presented the notification from the Office of Children's Services (OCS) notifying of the Audit work plan. Robin shared that the Annual CSA Goal for December, Code of Ethics/Confidentiality Agreements have been sent out to the FAPT Members/CPMT Members/Case Managers. Robin also acknowledged the second item on the Annual CSA Goals for December was the Bi-Annual Election of Officers, she advised this item is not due until 2026. Along with Jonathan, Robin presented the current financial information for the FY2025-2026 Projected Budget.

On a motion by Jonathan and properly seconded by Danielle, with none opposed, the board moved into executive session to discuss December requests.

On a motion by Kate and properly seconded by Danielle, with none opposed, the board moved out of executive session certifying that only those matters before the board were discussed.

On a motion by Jonathan and properly seconded by Kate, with none opposed, the board approved the requests. "All files to substantiate funding release are contained in the FAPT files".

On a motion by Kate and properly seconded by Jonathan, with none opposed, the board moved to adjourn until January 16, 2024, at 2 pm in the DSS Board Room.