



Application for

PERMIT AMENDMENT

**King George County
Department of Community
Development**

10459 Courthouse Drive, Suite 104
King George, VA 22485

Office: (540) 775-7111
www.kinggeorgecountyva.gov

Application Date: _____

Permit Number: _____

Received By: _____

Construction
Code Year: _____

ALL APPLICABLE INFORMATION MUST BE COMPLETED OR APPLICATION WILL BE RETURNED. (Please Print)

☐ Residential

☐ Commercial

☐ Building Permit

☐ Zoning Permit

☐ Amendment

Owner
Information

Name _____

Daytime Telephone No. _____

Mailing Address _____

E-mail Address _____

Fax Number _____

Cell Number _____

Builder/
Applicant

Name _____

Telephone No. _____

☐ same as
owner

Mailing Address _____

E-mail Address _____

Fax Number _____

Property
Information

Address / Road Name _____

Subdivision _____

Tax Map # _____ Section _____ Parcel _____

Zoning: _____ Total Acres: _____

Acres Disturbed: _____ RPA: ☐ Yes ☐ No

Description of work: _____

Permit Type:

- ☐ Single Family Dwelling ☐ Shed/ Metal Carport ☐ Electric Service Upgrade ☐ Demo
☐ Deck ☐ Demo ☐ Electric ☐ Antenna
☐ Garage ☐ Plumbing ☐ Mechanical ☐ Retaining Wall
☐ Pool ☐ Construction/ Office Trailer ☐ Alarms/ Fire Protection System
☐ In Ground ☐ Above Ground ☐ Other (Please specify) _____

PLEASE FILL IN ALL AREAS RELEVANT TO THE PERMIT BEING REQUESTED

Construction	<input type="checkbox"/> Framed	<input type="checkbox"/> Modular	<input type="checkbox"/> SWMH	<input type="checkbox"/> DWMH	Serial# _____	YEAR _____
Foundation	<input type="checkbox"/> Masonry	<input type="checkbox"/> Concrete	<input type="checkbox"/> Wood	<input type="checkbox"/> Pre-Cast Concrete	<input type="checkbox"/> On Frame	<input type="checkbox"/> Off Frame
Square Footage	1 st floor sq. ft. _____		2 nd floor sq. ft. _____		Total sq. ft. _____	
Foundation	<input type="checkbox"/> Crawl space	<input type="checkbox"/> Basement	<input type="checkbox"/> Unfinished	<input type="checkbox"/> Finished.	Total Sq. ft. _____	
Walls	<input type="checkbox"/> Wood Frame	<input type="checkbox"/> Steel	<input type="checkbox"/> CMU	<input type="checkbox"/> Concrete	<input type="checkbox"/> Log	<input type="checkbox"/> Other
Exterior	<input type="checkbox"/> Brick	<input type="checkbox"/> Wood	<input type="checkbox"/> Vinyl	<input type="checkbox"/> EIFS	<input type="checkbox"/> Stone	<input type="checkbox"/> Other
Roof	<input type="checkbox"/> Shingle	<input type="checkbox"/> Metal	<input type="checkbox"/> Other			

Water: ☐ Private ☐ Public

Sewer: ☐ Private ☐ Public

Health Permit No: _____

No. of Bedrooms _____

No. of Baths _____

Stories _____

Garage	<input type="checkbox"/> Detached	<input type="checkbox"/> Attached	Length		Width		Sq. ft.	
Porch	<input type="checkbox"/> Front	<input type="checkbox"/> Rear	Length		Width		Sq. ft.	
Deck	<input type="checkbox"/> Front	<input type="checkbox"/> Rear	Length		Width		Sq. ft.	
Ramp	<input type="checkbox"/> Front	<input type="checkbox"/> Rear	Length		Width		Sq. ft.	
Shed	<input type="checkbox"/> Framed	<input type="checkbox"/> Pre-Manufactured	Length		Width		Sq. ft.	
Carport	<input type="checkbox"/> Framed	<input type="checkbox"/> Pre-Manufactured	Length		Width		Sq. ft.	

Electrical	Amps _____	<input type="checkbox"/> DOM <input type="checkbox"/> NNEC	<input type="checkbox"/> New	<input type="checkbox"/> Existing	<input type="checkbox"/> Upgrade	<input type="checkbox"/> Temporary
Mechanical	Type Heat _____	Fuel Type _____	<input type="checkbox"/> Replacement	<input type="checkbox"/> Hood		
Fireplace	<input type="checkbox"/> Wood	<input type="checkbox"/> Electric	<input type="checkbox"/> Gas Logs	<input type="checkbox"/> Wood Stove	<input type="checkbox"/> Chimney	<input type="checkbox"/> Flue
Plumbing	Full Bath # _____	Half Bath# _____	<input type="checkbox"/> Replace well	<input type="checkbox"/> Repairs		
Water Heater	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric	<input type="checkbox"/> Solar	<input type="checkbox"/> Other	<input type="checkbox"/> Replacement	
Tank / Gas lines	<input type="checkbox"/> New	<input type="checkbox"/> Replacement	<input type="checkbox"/> Above ground	<input type="checkbox"/> Underground		
Generator	Type _____	Fuel Source _____	<input type="checkbox"/> Permanent	<input type="checkbox"/> Portable		

Sign	<input type="checkbox"/> Freestanding	<input type="checkbox"/> Attached to Bldg.	<input type="checkbox"/> Illuminated	<input type="checkbox"/> Non-Illuminated	Size _____
Tent	Size _____	Occupant Load _____	<input type="checkbox"/> Cooking		

Estimated Cost of Work to be Performed \$ _____ Total Sq. Ft. _____

Mechanic Lien Agent <input type="checkbox"/> Not Designated	Name _____	Telephone No. _____
	Mailing Address _____	

Contractor Information	Attach copies of all VA Contractors License and Tradesman License	Phone Number
General Contractor		
Electrical Contractor		
Mech/HVAC Contractor		
Plumbing Contractor		
LP Tank/Line Contractor		

I certify that all licenses and certifications required by the State of Virginia and King George County are current at the time of application. Please notify this office immediately of any changes to the above-noted subcontractors.

Print Name	Contractor Signature	Date
-------------------	-----------------------------	-------------

OFFICE USE: FEMA MAP PANEL: _____	FLOOD ZONE: _____
HYDROLOGIC FLOOD ZONE: _____	

Applicant Certification

I hereby certify that I have the authority to make the foregoing application and that the information given is correct. I shall conform to the Zoning Ordinance, Building Codes, Erosion Ordinance, Chesapeake Bay Preservation Ordinance and the Water and Sewer Specifications of King George County. **NOTICE:** Permits must be displayed on the premises so that it is visible from public right of way. The permits are void if construction is not started within six (6) months of permit issuance. **Revocation of Permit:** The code official may revoke a permit or approval issued under the provisions of the USBC in case of any false statement, misrepresentation of fact or incorrect information supplied by the applicant in the application or construction documents on which the permit or approval was based.

Please Print name	Owner or Applicant Signature	Date
-------------------	------------------------------	------

Home Phone: _____	Work Phone: _____	Fax: _____	Email: _____
-------------------	-------------------	------------	--------------

Office Use:

Zoning Review Approval: _____ Date: _____

Building Review Approval: _____ Date: _____

The Following Information is required for a residential building permit:

- ALL Owners information including Address, phone numbers, email
- Site Address information including Tax Map, Acreage, and Zoning
- Description of work(Dimensions, with or without electric, Amp Service, ect)
- ALL signatures
- **Contractors-building permits will NOT be issued without ALL required information:**
 - Owner Builder Affidavit Signed and notarized if applicable. Affidavit can be notarized in the Community Development office.
 - Unexpired General Contractors License
 - King George Business License Slip or Receipt for General Contractors
 - Electrical, Mechanical/HVAC, Plumbing trades must sign Tradesman Affidavit
 - All trades must submit Unexpired Contractors license and/or Tradesman Cards
- **Land Disturbance:**
 - Complete Form with Correct Signatures
- **Storm Water Pollution prevention:**
 - Storm Water Pollution Prevention Plan
 - Agreement in Lieu of a Storm Water Management Plan
- **VDH Permit and/or Service Authority Deposit Receipt:**
 - VDH Well and/or Septic Permit
 - Service Authority Deposit Receipt-**25% of fee must be paid upon application for permit and all new connections must be approved in advance by County Administration, with a 10-14 day approval time.**
- **Site Plan (one (1) physical copy and one (1) digital copy for review.) to include:**
 - Location of Structure, all existing structures, drain field location, and the distance from all 4 property lines, driveway location and limits of clearing.
 - Setbacks are measured from furthest projection of the structure, i.e. roof overhangs, porches, steps, decks, etc.
 - Indicate the location of waterways, streams, wetlands, and resource protection areas.
 - Area of disturbance and square footage of area to be disturbed.
 - Include the Following notes on the site plan: 1) undisturbed and vegetated 100-foot wide RPA buffer areas are to be retained; 2) on-site septic systems are pumped out every five years; 100% reserve drainfields are required for on-site septic systems, and; 3) permitted development in RPAs is limited to water dependent facilities or redevelopment.
- **VDOT Permit:**
 - Any State Road/Route will need a VDOT permit submitted with application
- **Building Plans (one (1) physical copy and one (1) digital copy for review.) to include but not limited to:**
 - Plans to be a min of 1/8 scaled and the font shall be legible.
 - Detailed Footing and foundation plan.
 - Detailed architectural plans, label all rooms for intended use.
 - Structural plans for, floors, walls, headers, roof, beams etc.
 - Location of all smoke and carbon monoxide alarms.
 - Size and location of all doors and windows.
 - Appliance locations; ie: water heater, furnace, panel board location.
 - Elevation plans.
 - Wall section details.
 - Bracing plan with compliance chart.
 - Provide specs for all engineered wood products; ie: lvl, floor, roof, posts.
 - Insulation values of footing, wall, floors, basement and crawl walls, ceiling.
 - U-factors for window and doors.
 - HVAC manual J with KG County forms completed. (forms are included in the application packet)

*******Incomplete Application Packages will NOT be accepted*******

Note: Required information may vary based on the scope of work.

10459 Courthouse Drive
Suite 104
King George, VA 22485
(540) 775-7111



Tradesman Affidavit

I, _____ am installing Electrical/Plumbing/Mechanical/Gas
at _____. I have all Licenses and Certifications required by
the State of Virginia and County of King George. Below are copies of my applicable licenses and
Certifications.

Signature

Date

(Attach a copy of Virginia License and Tradesman Certification Card)

10459 Courthouse Drive
Suite 104
King George, VA 22485
(540) 775-7111



THIS DOCUMENT CONTAINS IMPORTANT INFORMATION REGARDING CONTRACTOR LICENSURE LAWS AS DEFINED IN TITLE 54.1 CHAPTER 11 CODE OF VIRGINIA. PLEASE READ CAREFULLY BEFORE SIGNING.

Owner's Name: _____
Property Address: _____
Daytime Telephone Number: _____

TITLE 54.1-1111. Prerequisites to obtaining building, etc., permit. Any person applying to the building official or any other authority of a county, city, or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such official or authority that he is duly licensed or certified under the terms of this chapter to carry out or superintend the same, or (ii) file a written statement, that he is not subject to licensure or certification as a contractor or subcontractor pursuant to this chapter. The applicant shall also furnish satisfactory proof that the taxes or license fees required by any county, city, or town have been paid to be qualified to bid upon or contract for the work for which the permit has been applied.

TITLE 54.1-1101 (Exemptions)-The provisions of this chapter shall not apply to: **(Please check the appropriate box).**

- ☐ Any person who performs or supervises the construction, removal, repair, or improvement of no more than one primary residence owned by him and for his own use during any 24-month period.
- ☐ Any person who performs or supervises the construction, removal, repair, or improvement of a house upon his own real property as a bona fide gift to a member of his immediate family provided such member lives in the house. For purposes of this section, "immediate family" includes one's mother, father, son, daughter, brother, sister, grandchild, grandparent, mother-in-law and father-in-law.
- ☐ Any person who performs or supervises the repair or improvement of industrial or manufacturing facilities, or a commercial or retail building, for his own use.
- ☐ Any Person who performs or supervises the repair or improvement of residential dwelling units owned by him that are subject to the Virginia Residential Landlord and Tenant Act (§55.1-1200 et seq.)
- ☐ Work undertaken by students as part of a career and technical education project as defined in § 22.1-228 established by any school board in accordance with Article 5 (§ 22.1-228 et seq.) of Chapter 13 of Title 22.1 for the construction of portable classrooms or single family homes;

NOTICE:

I hereby affirm that I have read Title 54.1-1111 Code of Virginia above and fully understand the contents thereof; that I am not subject to licensure as a contractor or subcontractor. I **further affirm that I will be solely responsible for all construction on the described property allowed by the permit(s) hereby issued.** If the work is performed by any other person or firm employed by me, that person or firm must comply with state and local contractor licensing laws.

Signature of Owner

Signed and acknowledged before me by _____ in the
county of _____, _____ on this _____
day of _____, _____.
My commission expires:

Notary Public

10459 Courthouse Drive
Suite 104
King George, VA 22485
(540) 775-7111



CERTIFICATION OF REAL ESTATE TAX PAYMENT

In accordance with Section 2-6-1 of the King George County Zoning and Subdivision Ordinance:

Pursuant to the Code of Virginia § 15.2-2286 (B), as amended, prior to the initiation of an application by the owner of the subject property, the owner's agent, or any entity in which the owner holds an ownership interest greater than 50%, for a Special Exception, Variance, Rezoning, or other land disturbing permit, including Building Permits and Erosion and Sediment Control Permits, or prior to the issuance of final approval, the authorizing body may require the applicant to produce satisfactory evidence that any delinquent real estate taxes, nuisance charges, stormwater management utility fees, and any other charges that constitute a lien on the subject property, that are owned to the locality and have been properly assessed against the subject property, have been paid, unless otherwise authorized by the treasurer. Upon receipt of an application, together with supplementary materials and payment of the application fee and provision of proof that all outstanding payments set forth in this section have been paid and satisfied. The Zoning Administrator or Agent may waive this requirement for reasons of health, safety, or public welfare, provided that the applicant or owner has entered into a plan with the County Treasurer to pay all delinquent taxes, fees and charges as set for the in this Ordinance.

Tax Map # _____

Property Owner Name: _____

I certify that Real Estate Taxes have been paid in full for the above referenced property, as required by Section 2-6-1 of the King George County Zoning and Subdivision Ordinance.

Property Owner/Applicant Signature: _____

King George County Treasurer Staff Name: _____

King George County Treasurer Verified Date: _____



2021 Virginia Residential Code Additional Energy Efficiency Requirements

Contractor / Owner

Address, Lot Number, tax Map number.

Choose compliance option:

- Prescriptive Compliance (Must also include **ONE** of 1-5)
- Total Building Performance (Must include **ONE** of 1-5 or have an annual energy cost that is less than or equal to 95% of the annual energy cost of the standard reference design.)
- Energy Rating Index (The energy rating index value shall be at least 5% less than the energy rating index target specified)

- **1. Enhanced thermal envelope**
 - a. The total building thermal envelope UA (the sum of the U-factor times the assembly area) shall be less than or equal to 95% of the total UA resulting from multiplying the U-factors in Table N1102.1.2 by the same assembly area.
 - b. The area-weighted average SHGC of all glazed fenestration shall be less than or equal to 95% of the maximum SHGC in Table N1102.1.2.
- **2. More efficient HVAC equipment** (Shall meet **ONE** of the following) ***If multiple systems are used, all systems must meet the minimum efficiency requirements***
 - a. Greater than or equal to 95 AFUE natural gas furnace and 16 SEER air conditioner.
 - b. Greater than or equal to 10 HSPF/16 SEER air source heat pump.
 - c. Greater than or equal to 3.5 COP ground source heat pump.
- **3. Reduced energy use in water heating service** (Shall meet **ONE** of the following)
 - a. Greater than or equal to 0.82 EF fossil fuel service water heating system.
 - b. Greater than or equal to 2.0 EF electric service water heating system.
 - c. Greater than or equal to 0.4 solar fraction solar water heating system.
- **4. More Efficient duct thermal distribution system** (Shall meet **ONE** of the following)
 - a. 100% of ducts and air handlers located entirely within the building thermal envelope.
 - b. 100% of ductless thermal distribution system or hydronic thermal distribution system located completely inside the building thermal envelope.
 - c. 100% of duct thermal distribution system located in conditioned space as defined by Section N1103.3.2.
- **5. Improved air sealing and efficient ventilation system.**
 - a. The measured air leakage rate shall be less than or equal to 3.0 ACH50, with either an ERV or HRV installed.

King George Community Development