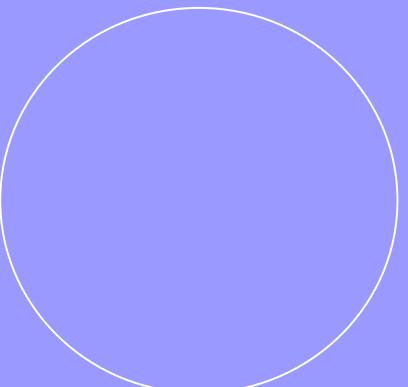
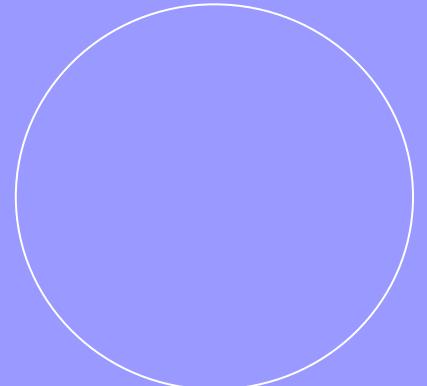
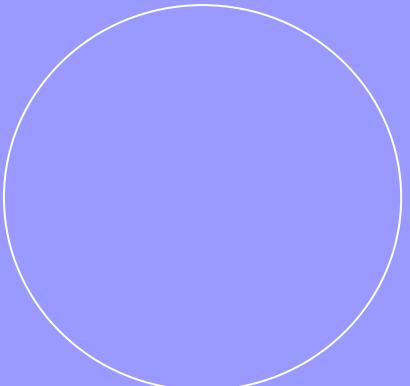
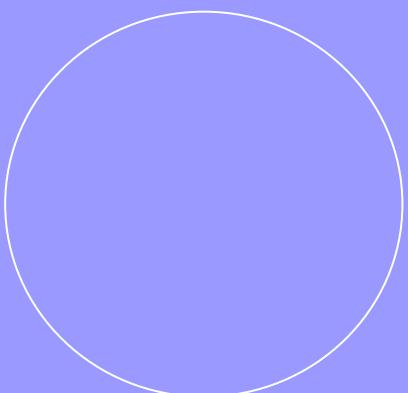




# L. E. Smoot Memorial Library



2014 Annual  
Report

## BOARD OF TRUSTEES

Joseph McGettigan, Chairperson  
 Linda Kramer, Vice-Chairperson  
 Neil Richard, Finance Officer  
 Stephen Eckel  
 Kris Parker  
 David Simms  
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## FRIENDS OF THE SMOOT LIBRARY

Kathy Carr, President  
 Sammie Mays, Vice-President  
 Sandy Murphy, Secretary  
 Chrystal Henthorne, Treasurer

## LIBRARY STAFF

### ADMINISTRATION

Robin Tenney, Director  
 Jennifer Martin, Administrative Assistant

### ADULT SERVICES

Laura Johnson

### TECHNICAL SERVICES

Morgan Mangold

### YOUTH SERVICES

Erica Testani

### CIRCULATION

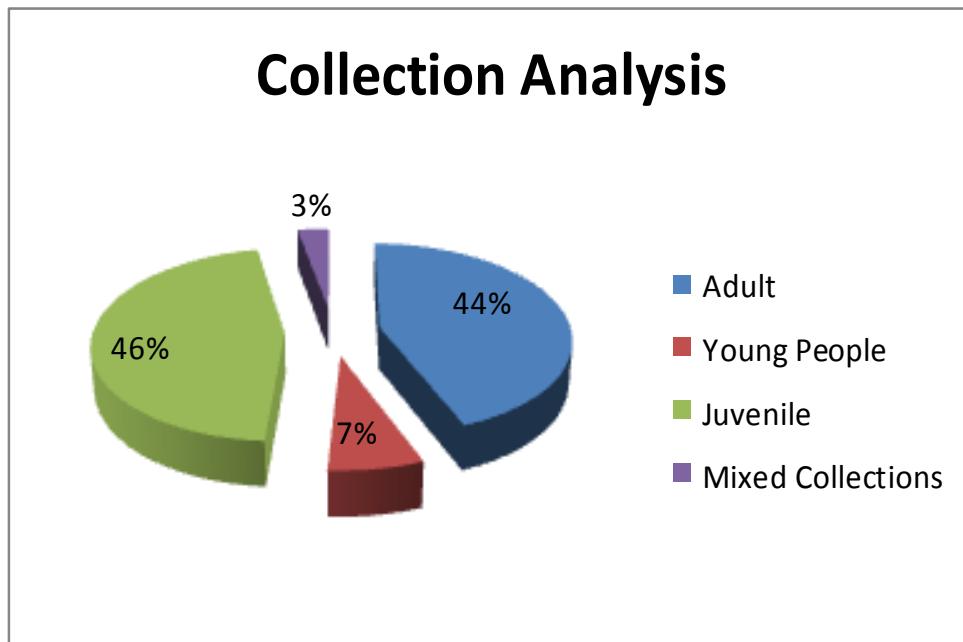
Carol Arnott	Sarah Linneman
Lauren Brown	Anna Rinko
Kimberly Bray	Kelsey Schwartz
Yuriko Dawson	Nathan Summers
Sara Hall	Elizabeth Wilson

## NOTEWORTHY ACCOMPLISHMENTS OF 2014

- With the assistance of the King George County School District Technology Department, the Library began offering computer and technology classes in the Computer Lab.
- Resumed the Paws for Reading program. The program uses Blue-Gray Spirit Keepers Therapy Dogs as reading buddies for children in grades K-6.
- The first Smoot Comic Con was held in May with 149 in attendance.
- A new full-time Adult Services Librarian position was created.

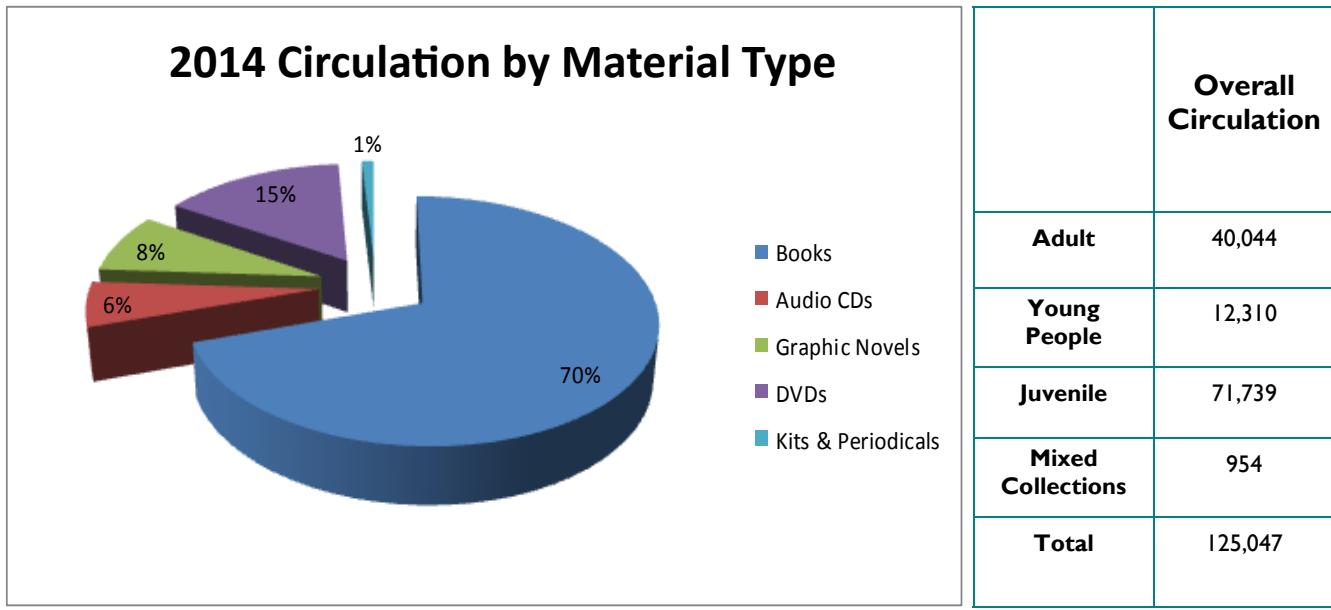
## COLLECTION

- The Library added digital magazine subscriptions to the collection.
- A Juvenile Reference collection was created.
- At the end of 2014, the library had 79,359 items in its collection. A total of 6,275 items were added to the collection in 2014.



## CIRCULATION

- Total circulation reached its highest level with 125,047 check outs in 2014.



## PROGRAM ATTENDANCE

- The Library continued to provide patrons with programming such as storytimes, reading and craft programs, book clubs and movie nights.
- With the addition of a full-time Adult Services Librarian, the number of adult programs has increased from 2 programs in 2013 to 50 programs in 2014.
- The Library staff participated in 324 programs during 2014, an increase of 33% over the previous year.
- Programs were attended by 7,517 King George residents in 2014.

Year	Library Programs
2011	255
2012	275
2013	244
2014	324

## READING PROGRAMS

### WINTER READING PROGRAMS

- The 4th Annual Winter Reading Program featured a “Snuggle Up With a Book” theme for children ages 0 to 5.
- The program ran February 3 to March 3, 2014.
- Completion required parents/children to fill 50 spots on the reading logs with any combination of reading or library event attendance during the program’s duration. The total number of books read was 3,100.

### SUMMER READING PROGRAMS

- Juvenile (Fizz! Boom! Read!) , Teen (Spark a Reaction) and Adult (Literary Elements) programs were held.
- The amount of time read by Teens increased by 12,585 minutes. This is a 22% increase from 2013.

	Juvenile	Teen	Adult
<b>Total Registration</b>	232	41	46
<b>Total Completion</b>	54	19	14
<b>Total Minutes/Books Read</b>	0 to 6: 3,331 books 6 to 11: 143,275 minutes	71,385 minutes	43,472 minutes

## OTHER SERVICES

### LIBRARY VISITS

- Visits to the library have increased by 111% since 2013.

Library Visits  
January–December

	Library Visits
2012	75,569
2013	77,348
2014	163,469

### MEETING ROOM USE

- The library provides meeting space for non-profit organizations and library programming. During 2014, the meeting rooms were used on 1,927 occasions, an increase of 252% over the previous year.

### REFERENCE SERVICES

- Library staff assisted patrons with 13,094 reference questions during 2014, an increase of 87%.

### NEW CARDS

- New cards were issued to 1,775 patrons in 2014.

### COMPUTER USE

- Computer usage has increased dramatically since 2013 with 17,998 sessions, an increase of 101%. Computer users logged 1,313,057 minutes in 2014.

### TEST PROCTORING

- Library staff provided free test proctoring services eight times throughout 2014.

### NOTARY SERVICES

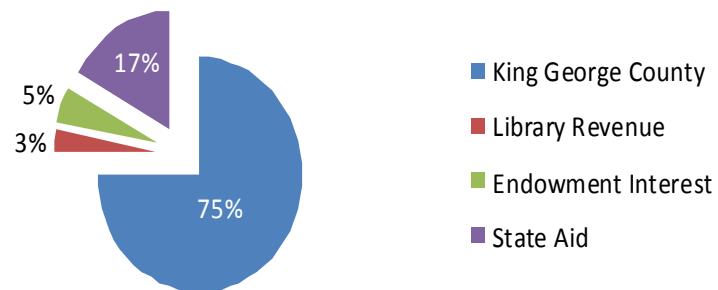
- Fifty notaries were completed by the library's certified notaries.

## FINANCIAL

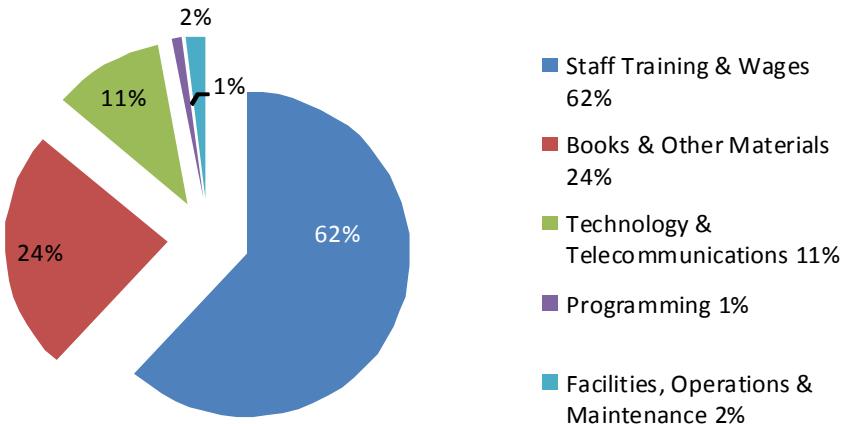
- The library operating budget is funded by King George County. Part of the county's contributions stems from interest earned from Mrs. Smoot's initial \$700,000 endowment and library revenue.
- The State of Virginia provides the library with funding for library materials. The library received \$92,279 during Fiscal Year 2013/2014, an increase of \$6,154 from the previous fiscal year.
- Expended funds for Fiscal Year 2013/2014 for the library totaled \$490,189.
- Special Endowment Funds in the amount of \$911 were also used for programming events and materials. The Special Endowment Fund consists of monies donated by patrons and testing fees.

	FY 12/13	FY 13/14
King George County	343,671	397,910
Library Revenue	15,819	15,110
Endowment Interest	32,348	29,150
State Aid	86,125	92,279

**Sources of Funding FY 13/14**



**Use of Funds FY 13/14**



## LOOKING FORWARD

- Continue to provide quality reference and circulation services to enhance the library user's experience.
- Increase circulation, library visits and program attendance.
- Increase the number and diversity of library programming.
- Continue to promote and encourage staff development.
- Offer passport acceptance services.
- Increase communication to the community about the services the library has to offer.
- Work with community partners to enhance the quality of life in King George County.
- Update and maintain current collections.
- Explore sources of additional funding.

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