

**King George County**  
**Fire Rescue & Emergency Services**  
*Stand-by Request*

**Requesting organization / individual:** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_ **Scheduled Start Time:** \_\_\_\_\_ **Duration:** \_\_\_\_\_

**Type of Event or Service Requested:** Engine Crew / Medic Unit

**Location of Event:** \_\_\_\_\_

**Name of Contact Person:** \_\_\_\_\_

**Contact Numbers:** \_\_\_\_\_  
\_\_\_\_\_

**Reason for needing a stand-by unit:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employee/volunteer receiving request:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**NOTIFY REQUESTING PARTY, THAT OUR PARTICIPATION IS CALL AND STAFFING DEPENDENT!!! (This means if we get a call or don't have enough staff, we will have to reschedule!)**

**Forward all requests to the public education coordinator for scheduling.**

PUBLIC EDUCATION COORDINATOR USE ONLY

DISPOSITION: \_\_\_\_\_  
NOTIFIED: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

PRIORITY: 1 2 3