

FACILITY USE PERMIT

KING GEORGE COUNTY DEPARTMENT OF PARKS AND RECREATION P. O. BOX 71, KING GEORGE, VIRGINIA 22485



Name email

Organization, if applicable Facility Requested

Type of Use Date Requested Month/Day/Year

FOR OFFICE USE Building Supervisor Fee Paid: \$ Date: Date Submitted: Receipt # Light Deposit Fee: \$

Estimated # in your party Time Requested From a.m. To a.m. p.m. Will your group charge admission? No Yes

I WILL ACCEPT FULL RESPONSIBILITY AND WILL REPLACE ITEMS DAMAGED OR REPORTED MISSING. BY SIGNING THIS PERMIT I AM AGREEING TO KING GEORGE COUNTY'S CONDITIONS FOR APPROVED USE. SEE REVERSE SIDE.

Group Leader (Signature) Date Complete Mailing Address (W) (H)/(C)

Phone Number Parks & Recreation Representative

- 1. Complete the request permit and return to King George County Department of Parks & Recreation at the above address at least TWO WEEKS in advance of the planned use with payment in full. Department offices are in the King George Citizens Center, located at 8076 Kings Highway. 2. Permit will be returned to you and/or, in cases of multiple dates requested, an email notification of approval will be sent. Payment must be made prior to the approval of the facility use permit, unless otherwise expressed by Department. 3. Present permit to Building Supervisor upon arrival at facility. 4. Recipient of this permit is liable for any personal or property damage arising out of his or her use. 5. Pick up permit from Building Supervisors after use of the facility.

White copy: P&R Yellow copy: School Pink copy: Recipient

"King George Parks & Recreation - Enhancing the Quality of Life for Your Community."

KING GEORGE COUNTY CONDITIONS FOR APPROVED USE

In an effort to facilitate the use and follow-up care of County facilities and make sure approved users are aware of the expectations during their use, the following conditions have been set. Failure to comply with the conditions may result in immediate termination of use and/or result in being assessed fees and/or future denial for use of facilities. Please initial each condition.

- I have provided King George County Parks and Recreation accurate information regarding requested use.
I understand that no request is approved until proper authorizations are secured and that I will be notified within three (3) business days. PLEASE DO NOT SCHEDULE ANY EVENT UNTIL YOU HAVE RECEIVED DEPARTMENT APPROVAL.
I will make sure all attendees' associated with our scheduled use will conduct themselves in a respectful manner.
I and those associated with our use will park our vehicles in designated parking areas and will supply any necessary support to make sure all persons associated with our scheduled use comply.
I will pick up and discard any trash from our scheduled use and place it in the site's dumpster.
If lights are requested, I understand I will surrender my light deposit fee if the lights are left on following my scheduled use and will not be able to use the lights until another light deposit fee is paid.
I understand that I may be assessed charges for any damage to the property during our scheduled use. Any known damage will be reported to the Department by the requestor on the first business day following our scheduled use.
I will make sure that all attendees' are aware of the conditions for approved use.
I had the opportunity to read and understand these conditions and will abide by them and all applicable laws and regulations.

Liability Release: I am responsible for all activities and waive any liability against King George County Board of Supervisors and King George County School Board and their departments and employees and hold them harmless and indemnify them.

Signature Date